

CITY OF BURIEN, WASHINGTON

ORDINANCE NO. 588

AN ORDINANCE OF THE CITY OF BURIEN, WASHINGTON, AMENDING THE 2013-2014 BIENNIAL BUDGET OF THE CITY OF BURIEN, WASHINGTON TO ADJUST REVENUES AND APPROPRIATE EXPENDITURES TO THE CITY FUNDS FOR 2013 AND 2014

WHEREAS, the City of Burien adopted the 2013-2014 Biennial Budget by Ordinance No. 568; and

WHEREAS, on May 20, 2013, the City of Burien adopted Ordinance No. 580 providing funding for litigation, mediation, and settlement negotiation services related to the Town Square development; and

WHEREAS, on May 20, 2013, the City of Burien adopted Ordinance No. 584 providing for the issuance and sale of a limited tax general obligation bond for the purpose of providing funds to acquire land; and

WHEREAS, the City of Burien will receive additional revenue and incur additional debt service expense associated with these bonds.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The 2013-2014 Adopted Budget for the City of Burien for the period January 1, 2013 through December 31, 2014 is hereby amended as shown in Exhibit A and B.

Section 2. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 3. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force five (5) days after the date of publication.

ADOPTED BY THE CITY COUNCIL AT A REGULAR MEETING THEREOF ON THE 2ND DAY OF DECEMBER, 2013, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS 2ND DAY OF DECEMBER, 2013.

CITY OF BURIEN
/s/ Brian Bennett, Mayor

ATTEST/AUTHENTICATED:
/s/ Monica Lusk, City Clerk

Approved as to form:
/s/ Craig D. Knutson, City Attorney

Filed with the City Clerk: December 2, 2013
Passed by the City Council: December 2, 2013
Ordinance No. 588
Date of Publication: December 5, 2013

Exhibit A

The following exhibit illustrates the revised revenue and expenditure totals for all funds and brings current the totals for each fund previously reported in Ordinance No. 568:

City of Burien				
2013-14 Revised Budget - All Funds				
Operating Funds - Resources	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 6,446,025	\$ 44,793,000	\$ 160,000	\$ 51,399,025
Street	423,366	4,287,000	-	4,710,366
Surface Water Management	664,347	5,912,000	-	6,576,347
Public Works Reserve	380,618	2,176,000	-	2,556,618
Equipment Reserve	519,117	-	515,000	1,034,117
Art in Public Places	33,491	200	-	33,691
Capital Projects Reserve	670,418	1,344,400	-	2,014,818
Transportation Benefit District	23,599	650,000	-	673,599
Debt Service	105,431	480,330	4,910,000	5,495,761
LID Reserve	165,000	-	-	165,000
Capital Project Funds - Resources	Beginning Fund Balance	Revenues	Transfers In	Total Resources
Parks and General Government Capital Projects	(16,659)	7,763,380	1,000,000	8,746,721
Transportation Capital Projects	3,030,685	9,532,061	893,655	13,456,401
Surface Water Management Capital Projects	580,052	5,624,825	2,203,515	8,408,392
Total Resources	\$ 13,025,490	\$ 82,563,196	\$ 9,682,170	\$105,270,856
Operating Funds - Uses	Expenditures	Transfers Out	Ending Fund Balance	Total Uses
General	\$ 44,828,620	\$ 792,000	\$ 5,778,405	\$ 51,399,025
Street	3,301,940	885,000	523,426	4,710,366
Surface Water Management	4,351,430	2,095,000	129,917	6,576,347
Public Works Reserve	-	2,500,000	56,618	2,556,618
Equipment Reserve	400,000	-	634,117	1,034,117
Art in Public Places	33,491	-	200	33,691
Capital Projects Reserve	-	1,718,000	296,818	2,014,818
Transportation Benefit District	-	670,000	3,599	673,599
Debt Service	5,455,455	-	40,306	5,495,761
LID Reserve	-	-	165,000	165,000
Capital Project Funds - Uses	Expenditures	Transfers Out	Ending Fund Balance	Total Uses
Parks and General Government Capital Projects	8,348,100	328,515	70,106	8,746,721
Transportation Capital Projects	12,532,366	-	924,035	13,456,401
Surface Water Management Capital Projects	7,688,431	693,655	26,306	8,408,392
Total Uses	\$ 86,939,833	\$ 9,682,170	\$ 8,648,853	\$105,270,856

Exhibit B

The following illustrates the changes made in each fund, not the totals per fund.

City of Burien				
Changes to the 2013-2014 Budget -- All Funds				
Operating Funds - Resources	Changes to Beginning Fund Balance	Changes to Revenues	Changes to Transfers In	Changes to Total Resources
General	\$ 2,631,120	\$ 4,514,000	\$ 10,000	\$ 7,155,120
Street	304,304	192,000	-	496,304
Surface Water Management	411,054	320,000	-	731,054
Public Works Reserve	179,842	840,000	-	1,019,842
Equipment Reserve	105,134	-	15,000	120,134
Art in Public Places	(9,133)	-	(10,000)	(19,133)
Capital Projects Reserve	32,115	6,000	-	38,115
Transportation Benefit District	23,599	50,000	-	73,599
Debt Service	26,526	(17,620)	60,000	68,906
LID Reserve	-	-	-	-
Capital Project Funds - Resources	Changes to Beginning Fund Balance	Changes to Revenues	Changes to Transfers In	Changes to Total Resources
Parks and General Government Capital Projects	(129,660)	5,251,505	740,000	5,861,845
Transportation Capital Projects	1,557,928	9,369,061	643,655	11,570,644
Surface Water Management Capital Projects	(403,034)	5,309,825	860,480	5,767,271
Total Resources	\$ 4,729,795	\$ 25,834,771	\$ 2,319,135	\$ 32,883,701
Operating Funds - Uses	Changes to Expenditures	Changes to Transfers Out	Changes to Ending Fund Balance	Changes to Total Uses
General	\$ 4,127,330	\$ (50,000)	\$ 3,077,790	\$ 7,155,120
Street	6,260	135,000	355,044	496,304
Surface Water Management	(36,800)	795,000	(27,146)	731,054
Public Works Reserve	-	1,000,000	19,842	1,019,842
Equipment Reserve	-	-	120,134	120,134
Art In Public Places	18,491	-	(37,624)	(19,133)
Capital Projects Reserve	-	(150,000)	188,115	38,115
Transportation Benefit District	-	70,000	3,599	73,599
Debt Service	60,000	-	8,906	68,906
LID Reserve	-	-	-	-
Capital Project Funds - Uses	Changes to Expenditures	Changes to Transfers Out	Changes to Ending Fund Balance	Changes to Total Uses
Parks and General Government Capital Projects	5,724,479	75,480	61,886	5,861,845
Transportation Capital Projects	10,846,366	-	724,278	11,570,644
Surface Water Management Capital Projects	5,545,398	443,655	(221,782)	5,767,271
Total Uses	\$ 26,291,524	\$ 2,319,135	\$ 4,273,042	\$ 32,883,701

Exhibit C

Ordinance No. 588 amends the 2013-2014 Adopted Budget in the following funds:

GENERAL FUND 001

Beginning Fund Balance: An increase of \$2,631,120 was recognized when the books were closed for 2012.

Revenues: A net increase of \$4,514,000. This increase includes the \$3,600,000 limited tax general obligation bond authorized in Ordinance No. 584, adopted on May 20, 2013. Other adjustments include a 1% Property Tax increase, totaling \$154,000 and an additional \$1,031,000 in Sales Tax that is primarily due to improved auto sales. Utility Taxes have been adjusted downward by \$123,000. This is due to lower than expected natural gas receipts caused by a mild winter and reduced natural gas rates. Gambling Excise Tax reflects a \$160,000 decrease due to the reduction in the card room tax rate to 8%, as adopted by the Council earlier in the year. There is a \$60,000 increase in franchise fees and a \$50,000 increase in permit revenues for right-of-way inspections. State Shared Revenues (City Assistance) has been reduced by \$107,000 as the City no longer qualifies based on the calculation formula. Liquor Tax and Profits reflects a decrease of \$47,000 as the State used these funds to balance its budget. Seattle City Light revenues and other Intergovernmental revenues were overestimated and reflect a reduction of \$161,000. Recreation revenues have been increased by \$131,000 to reflect the current year activity and new programming. Fines and Forfeitures reflect an \$80,000 increase that is the result of penalty and interest collected as part of the utility tax audit. Miscellaneous revenues include a \$6,000 increase for an insurance reimbursement for damage to the Skate Park sign.

Transfers In: A net increase of \$10,000. The transfer in from the Street and Surface Water Management Funds is increased by \$5,000 each to fund a part-time GIS intern.

Expenditures: A net increase of \$4,127,330. The bulk of the increase (\$3,600,000) is due to the inclusion of the mid-year appropriation to purchase property in the North East Redevelopment Area (NERA) and the allocation of funds for litigation, mediation and settlement negotiation services related to the Town Square Development (\$245,000). While Council approved an additional \$500,000 for Town Square, staff reduced this amount to \$245,000 in this amendment.

This amendment also includes an increase in employee salaries and benefits (\$166,530) that is a combination of many factors including an increase in the monthly compensation for Councilmembers (\$18,085), an increase in the City Manager's compensation package (\$35,075), the addition of a GIS Intern that is funded with a transfer from the Street and Surface Water Management Funds (\$9,965), and the addition of intermittent staffing in Parks, Recreation and Cultural Services to provide additional programming and to staff the Highline School District Joint Venture after school program (\$63,630). Also included is the implementation of the salary survey (\$170,470) that is offset by a reduction of the 2% COLA placeholder to 1% (\$38,625), the elimination of all medical increases as a result of the AWC Trust becoming self-insured (\$73,340) and savings due to re-organizations (\$18,730). The cost of the 1% COLA for all General Fund staff is \$41,200.

Other expenditure adjustments include an increase of \$2,000 to establish an annual volunteer recognition program, emailing the quarterly newsletter for a savings of \$50,000, closure of City Hall North because it is no longer needed by the Sheriff's Department (\$15,000), additional funds (\$95,000) for the utility tax audit (offset by revenue), a reduction in the SCORE jail costs (\$80,000), an increase in the animal control contract (\$45,000) as approved by Council, the addition of \$40,000 to replace and upgrade equipment in the audio/video room in Council Chambers to improve security and reliability, a decrease in the 2014 King County Sheriff's contract (\$176,000), an increase in a Deputy who was being shared with King County (\$24,000), an increase in the condo operating costs due to some large repairs (\$28,000), an increase of \$30,000 in professional services to hire King County Community Services for graffiti removal and trash pickup, professional services to assist with preparation of a new Environmental Impact Statement to support the Comprehensive Plan update (\$100,000), program operation costs for the enhanced after school programs and Highline Joint Venture (\$30,300), the downtown bike rack project (\$10,000), repair of the skate park sign (\$6,000) and a new van (\$26,500) for the youth program as the current one is unreliable.

GENERAL FUND 001 continued

Transfers Out: A net reduction of \$50,000. Due to improved REET collections, the General Fund transfer to the Parks and General Government CIP Fund (\$110,000) was eliminated. This is offset by an increase to the Debt Service Fund for the interest expense on the line of credit issued earlier in the year.

Ending Fund Balance: A increase of \$3,077,790 reflects the net changes of the adjustments noted above.

STREET FUND 101

Beginning Fund Balance: An increase of \$304,304 was recognized when the books were closed for 2012.

Revenues: A net increase of \$192,000. This increase reflects a reduction (\$60,000) in Solid Waste Utility Taxes due to reduced rates as a result of awarding the solid waste contract to CleanScapes effective June 2014. This decrease is offset by increased franchise fees that will be used to establish an annual overlay program (\$252,000).

Expenditures: A net increase of \$6,260. This amendment includes a net decrease of \$33,740 in salaries and benefits that is a combination of several factors including decreasing the budgeted 2% COLA to 1% (\$6,740) and the elimination of all medical increases as a result of the AWC Trust becoming self-insured (\$8,305) and adjusting the salaries and benefits to reflect the current staffing (\$27,085). These decreases are offset by the implementation of the salary survey (\$8,390). The cost of the 1% COLA for these staff members is \$4,745. Capital outlay includes \$40,000 for a chipper as city crews currently rent or borrow this piece of equipment from a neighboring city.

Transfers Out: A net increase of \$135,000. This increase includes reducing the transfer to the Debt Service Fund (\$70,000) as the Transportation Benefit District Fund can provide more support for the overlay bonds; increasing the transfer to the General Fund to pay for half of the GIS intern (\$5,000) and adding a transfer to the Transportation CIP Fund (\$200,000) as a result of the increased franchise fees due to the CleanScapes contract implementation in June 2014.

Ending Fund Balance: An increase of \$355,044 reflects the net changes of the adjustments noted above.

SURFACE WATER MANAGEMENT FUND 104

Beginning Fund Balance: An increase of \$411,054 was recognized when the books were closed for 2012.

Revenues: An increase of \$320,000 is the result of receiving funds from the King County Flood Control District for the purchase of the vactor truck (\$275,000) and the addition of a grant from the Department of Ecology (\$45,000).

Expenditures: A net decrease of \$36,800. This decrease is due to a combination of factors in salaries and benefits including a reduction of the budgeted 2% COLA to 1% (\$9,635), the elimination of all medical increases as a result of the AWC Trust becoming self-insured (\$18,030), a reduction of the Civil Engineer III position to a Civil Engineer – Journey Level (\$26,250) and adjusting the salaries and benefits to reflect the current staffing (\$2,420). These decreases are offset by the implementation of the salary survey (\$19,535). The cost of the 1% COLA for these staff members is \$8,145.

Transfers Out: An increase of \$795,000 includes \$5,000 to the General Fund to pay for half of the GIS Intern, \$15,000 to the Equipment Reserve Fund for the addition of the vactor truck and \$775,000 to the Surface Water Management CIP Fund.

Ending Fund Balance: A decrease of \$27,146 reflects the net changes of the adjustments noted above.

PUBLIC WORKS RESERVE FUND 106

Beginning Fund Balance: An increase of \$179,842 was recognized when the books were closed for 2012.

Revenues: An increase of \$840,000. Real Estate Excise Tax revenues reflect an improvement in home sales.

Transfers Out: An increase of \$1,000,000 to the Debt Service Fund.

Ending Fund Balance: An increase of \$19,842 reflects the net changes of the adjustments noted above.

EQUIPMENT RESERVE FUND 107

Beginning Fund Balance: An increase of \$105,134 was recognized when the books were closed for 2012.

Transfers In: An increase of \$15,000 from the Surface Water Management Fund for future replacement of the vactor truck.

Ending Fund Balance: An increase of \$120,134 reflects the net changes of the adjustments noted above.

ART IN PUBLIC PLACES FUND 113

Beginning Fund Balance: A decrease of \$9,133 was recognized when the books were closed for 2012.

Transfers In: A decrease of \$10,000 reflects the actual anticipated transfers for 2013 and 2014.

Expenditures: An increase of \$18,491 to implement the public art plan approved by Council earlier in the year.

Ending Fund Balance: A decrease of \$37,624 reflects the net changes of the adjustment noted above.

CAPITAL PROJECTS RESERVE FUND 115

Beginning Fund Balance: An increase of \$32,115 was recognized when the books were closed for 2012.

Revenue: An increase of \$6,000 reflects the 1% property tax increase proposed by staff.

Transfers Out: A net decrease of \$150,000 is the result of reducing the transfer to the Debt Service Fund by \$1,000,000 due to the increased real estate excise tax collections and increasing the transfer to the Parks and General Government CIP Fund by additional \$850,000 to cover the funds required by the Army Corps of Engineers for the Seahurst Park - North Shoreline project.

Ending Fund Balance: An increase of \$188,115 reflects the net changes of the adjustments noted above.

TRANSPORTATION BENEFIT DISTRICT FUND 118

Beginning Fund Balance: An increase of \$23,599 was recognized when the books were closed for 2012.

Revenue: An increase of \$50,000 reflects higher than anticipated car tab fee revenue.

Transfers Out: An increase of \$70,000 to the Debt Service Fund for the overlay project. This increase is offset by the reduction in the Street Fund.

Ending Fund Balance: An increase of \$188,115 reflects the net changes of the adjustments noted above.

DEBT SERVICE FUND 201

Beginning Fund Balance: An increase of \$26,526 was recognized when the books were closed for 2012.

Revenues: A decrease of \$17,620 reflects the reduction in the subsidy from the federal government as a result of sequestration.

Transfers In: A net increase of \$60,000 reflects an increase in the transfer from the General Fund for the interest expense (\$60,000) on the line of credit issued earlier in the year, an increase in the transfer from the Public Works Reserve Fund (\$1,000,000), the corresponding decrease (\$1,000,000) in the transfers from the Capital Project Reserve Fund, an increase in the transfer from the Transportation Benefit District Fund (\$70,000) and the corresponding decrease in the Street Fund (\$70,000).

Expenditures: An increase of \$60,000 reflects the addition of interest expense for the line of credit used to buy property in the North East Redevelopment Area (NERA).

Ending Fund Balance: An increase of \$8,906 reflects the net changes of the adjustments noted above.

PARKS & GENERAL GOVERNMENT CAPITAL PROJECT FUND 317

Beginning Fund Balance: A decrease of \$129,660 was recognized when the books were closed for 2012.

Revenue: An increase of \$5,251,505 reflects the addition of \$15,000 in CDBG funding for the Community Center Roof Replacement project, \$24,000 in private funding for the construction of the Off-Leash Dog Park, \$90,000 from the newly approved King County Parks Levy, and additional funding from the Army Corps of Engineers and other grants for the Seahurst Park project (\$5,122,505).

Transfers In: A net increase of \$740,000. An additional \$850,000 from the Capital Projects Reserve Fund to cover the funds required by the Army Corps of Engineers for the Seahurst Park – North Shoreline project and the elimination of the transfer from the General Fund (\$110,000).

Expenditures: An increase of \$5,724,479. This increase includes the addition of \$70,000 to the Burien Community Center Roof Replacement Project, the addition of \$39,000 for construction of the Off-Leash Dog Park (pending receipt of private funds to match the City's share), an additional \$125,100 for Parks Facilities Restoration, and an additional \$5,490,379 for the Seahurst Park – North Shoreline Project (carried forward from previous years).

Transfers Out: A net increase of \$75,480 reflects the transfer of an additional \$85,480 to the Surface Water Management CIP Fund for the NERA Trail project and the elimination of the transfer (\$10,000) to the Art in Public Places Fund to reflect the actual anticipated transfers.

Ending Fund Balance: A increase of \$61,886 reflects the net changes of the adjustments noted above.

TRANSPORTATION CAPITAL PROJECT FUND 318

Beginning Fund Balance: An increase of \$1,557,928 was recognized when the books were closed for 2012.

Revenue: An increase of \$9,369,061. This increase is attributed to an increase of \$2,616,490 in grant and utility funds for the 1st Avenue South Phase II project (carried forward from 2012), the addition of \$300,000 for a WSDOT grant for the Citywide Traffic Intersections/Corridor Improvement project (carried forward from 2012), the addition of \$40,376 in King County funds for the Lake to Sound Trail project, an FAA grant for \$4,000,000 and a Port of Seattle contribution of \$500,000 for the NERA Infrastructure Improvements – Pilot Program project, the addition of a federal grant (\$1,630,195) and state appropriation (\$250,000) for the NERA SR 518/Des Moines Memorial Drive Interchange project (carried forward from 2012), and the addition of \$195,000 in CDBG funds for the South 132nd Street Pedestrian and Bicycle Trail project. These increases are offset by the elimination of the WSDOT grant (\$163,000) for the South 132nd Street Pedestrian and Bicycle Trail as it was not awarded.

TRANSPORTATION CAPITAL PROJECT FUND 318 continued

Transfers In: An increase of \$643,655 reflects the addition of \$200,000 from the Street for overlay and an additional \$443,655 from the Surface Water Management CIP Fund to fund the surface water portion of transportation projects.

Expenditures: An increase of \$10,846,366. Included in this adjustment is additional funding to finalize 1st Avenue South Phase I (\$80,000 – carried forward from 2012), additional funding for 1st Avenue South Phase II (\$2,770,438 – carried forward from 2012), the addition of the 4th and 6th Avenue SW/ SW 148th Street Intersection project (\$204,000), the addition of \$298,937 for the Citywide Traffic Intersections/Corridor Improvement project (carried forward from 2012), the addition of \$3,655 to close out the Hazel Valley Elementary School Safe Sidewalk project, additional \$37,091 in the Lake to Sound Trail project, the addition of the NERA Infrastructure Improvements – Pilot Program project (\$5,000,000), an additional \$1,930,195 for the NERA SR 518/Des Moines Memorial Drive Interchange project (carried forward from 2012), the additional of a Signal Controller/Interconnect Upgrade program (\$50,000), an increase in the South 132nd Street Pedestrian and Bicycle Trail project (\$24,000), and an additional \$390,000 for the 2014 Street Overlay project, and the addition of \$58,050 for the Sylvester Road Bridge project (carried forward from 2012).

Ending Fund Balance: An increase of \$724,278 reflects the net changes of the adjustments noted above.

SURFACE WATER MANAGEMENT CAPITAL PROJECT FUND 319

Beginning Fund Balance: The Beginning Fund Balance was \$403,034 lower than projected during the 2013-14 budget process.

Revenues: An increase of \$5,309,825. This includes \$4,255,305 in grant funds carried forward from 2012 and an additional \$1,200,000 from the Port of Seattle for the NERA Drainage Improvement project, and the addition of Department of Ecology grants for the Hermes/Mayfair Study (\$5,000) and the Residential Drainage Improvement Program (\$120,000). This increases are offset by a reduction in funding from the King County Flood Control District for the Hermes/Mayfair Study (\$250,000) as this funding was used to purchase the vector truck and a reduction in the King County Parks Levy funds as those will be included in Transfers In (\$20,480).

Transfers In: An increase of \$860,480 reflects additional funding from the Surface Water Management Fund (\$775,000) and the Parks and General Government CIP Fund for the Parks Trail is included in the NERA Drainage Improvement project (\$85,480).

Expenditures: An increase of \$5,545,398. Of this increase, \$5,420,398 is attributed to the addition of the NERA Drainage Improvement Project (\$4,255,305 is carried forward from 2012), additional funding for the Hermes/Mayfair study (\$5,000) and additional funding for the Residential Drainage Improvement Program (\$120,000).

Transfers Out: An increase of \$443,655 to the Transportation Capital Project Fund to fund the surface water portion of those projects.

Ending Fund Balance: A reduction of \$221,782 reflects the net changes of the adjustments noted above.